

CONCORDIA UNIVERSITY

Council of the Faculty of Arts and Science

Minutes of the meeting held on Friday, March 12, 1993

- Present:** Dr. G. Valaskakis; M. Yates; B. Harris; P. Bird; F. Stevens; C.W. White; T. Bui; J. Appleby; S. Ruby; R. Pallen; C. Bolton; B. Lewis; J. Baggaley; H. Fink; J. Anderson; G. Decarie; L. Crysler; J. Locke; J. Woodsworth; P. Allen; W. Byers; A. Teffeteller; C. Gray; R. Sharma; H. Hutter; N. Segalowitz; I. Robinson; G. Dewey; J. Upshur; J. Snyder; A. Duff; B. Leonhardt; K. McMurray; J. Walker.
- Regrets:** S. Carter; C. Foster; D. Markiewicz; M. Brian; W. Sellers; M. Ainley; C. Potworowski; M. Pruska-Carroll; K. Beaudoin; K. Blackburn; L. Nicholson; D. Parent.
- Absent:** J. Gavin; G. Kannan; D. Salée; G. Fisher; S. Kumarapeli; J. Fiset; N. Gagnon; C. Levy; M. Perri; R. Synning; L. Chartier; R. Graves; P. Huggins; C. McManaman; R. Mahoney; C. Nero; L. Petrovic; P. Toone.
- Guests:** D. Chambers; A.M. Laurin; M.-J. Morel; P. Calce; B. Roy; E. Maly; J. Kornblatt; R. Westbury; K. Perry; H. Santos; S. Spina; R. Eschenasi.

Documents Distributed and Considered at this meeting:

- ASFC 93-3M-A Elections/Ratification - Arts and Science Faculty Committees
- ASFC 93-3M-B Undergraduate Curriculum Changes - Part 1 - Report #77U
- ASFC 93-3M-C Graduate Curriculum Changes - Part 1 - Report #79G
- ASFC 93-3M-D and
ASFC 93-2M-E Report from the SCAPP Sub Committee on Academic Priorities
- ASFC 93-3M-E Proposal for re-structuring the Office of Research Services

1. Call to Order

Dr. Valaskakis called the meeting to order at 2:12 p.m.

2. Approval of Agenda

Dean Valaskakis asked that the agenda be amended; Items 7 and 8 to be dealt with after Items 10 and 11; there were no objections.

Carried.

3. Approval of the Minutes

92-3M-1 It was moved and seconded (Pallen/Segalowitz) that the minutes of the Arts and Science Faculty Council meeting held February 12, 1993 be approved as circulated.

Carried.

4. Remarks from the Chair

Dean Valaskakis informed Council that Dr. Elaine Newman, Professor in the Department of Biology, had been awarded a Killam Fellowship. She extended to Dr. Newman our congratulations; Council endorsed this announcement with a round of applause.

5. Questions and Announcements

Dean Valaskakis announced to Council that she had received documents requesting nominations for non-academic awards for Convocation, June 1993. The submission deadline for those awards was May 3. These included "The First Graduating Class Award", "The Malone Award", "The O'Brien Medal", and "The Concordia Medal". She urged suggestions to be submitted.

Dr. Pallen announced that 1800 NSERC Scholarships are awarded every year; the best of these are invited to apply for a 1967 NSERC Centennial Scholarship of which 55 are awarded. This year he was proud to inform Council that four Concordia students were awarded these prestigious awards: Ms. Rina Carlina and Mr. Pierre Kennepohl from the Department of Chemistry and Biochemistry, Ms. Cecile Smeesters and Mr. Michel Côté from the Department of Physics.

Dean Valaskakis also announced that Ms. Desirée McGraw from the Department of Economics had been awarded a Commonwealth Scholarship which would enable her to study at Oxford in England.

6. Reports from other University Bodies**Senate:**

Dr. Byers reported that Senate passed 10 resolutions in respect to the Report from the Board of Governors Ad Hoc Committee on the Revision of the Composition, Rules and Procedures for Evaluation Committees and Advisory Search Committees. The most significant change to the document was that Senate voted to maintain the present composition of Search Committees.

Board of Governors:

Dr. Pallen reported that at an upcoming meeting the Board would be discussing the Report from the Board of Governors Ad Hoc Committee on the Revision of the Composition, Rules and Procedures for Evaluation Committees and Advisory Search Committees.

At the last meeting, there was some discussion regarding the adverse publicity the University was receiving due to the problems at CUSA and the problems this caused to fund-raising activities in the outside community.

A committee was appointed for the recommendation of a new Chancellor. The Committee consisted of the normal nominating committee increased by three members recommended by Senate - Mr. Parent, student member; Dr. W. Buxton (COMS) and Dr. Sheila McDonough (RELI), faculty members.

The Executive Committee of the Board of Governors would be coming up with recommendations for members to serve on the independent committee of inquiry to address issues with respect to scientific and academic integrity at Concordia University.

The Board of Governors approved the transfer of the administration of the Ph.D. Humanities program from the Faculty of Arts and Science to the School of Graduate Studies.

School of Graduate Studies:

Dr. White reported that the Council for the School of Graduate Studies at the last meeting had approved the 3-year interim review of appraisals of graduate programs in the Department of Biology, Department of History, Department of Mathematics and Statistics' Master of Teaching of Mathematics; Department of Philosophy and the Department of Sociology and Anthropology.

Two new committees were established: one was an Adhoc committee to look at Graduate Teaching Awards; the second to establish an appeals process for graduate students.

The Council also approved a Mission Statement for the School of Graduate Studies which would be circulated to the university community.

7. Elections/Ratification - Arts and Science Faculty Committees

Arts and Science Faculty Council

Mark O'Callaghan

- 93-3M-2** It was moved and seconded (McMurray/Duff) that the above student member be ratified by Arts and Science Faculty Council.
Ratified.

Arts and Science Faculty Committee on the Status of Women

Tisca Pratt

- 93-3M-3** It was moved and seconded (McMurray/Leonhardt) that the above student member be ratified by Arts and Science Faculty Council.
Ratified.

8. Report from the SCAPP Sub-Committee on Academic Priorities (ASFC 93-2M-3 and ASFC93-3M-D)

Dr. Bird introduced the document.

- 93-3M-4** It was moved and seconded (Bird/Pallen) that Arts and Science Faculty Council proposes that the budget process include input as to available capital funds, and other relevant resources over which the Vice Rector, Services has jurisdiction, and, that once the academic sector budget is finalized, it is also sent to the Vice-Rector, Services to inform the preparation of the capital budgets and space and other resource allocations.

Carried.

- 93-3M-5** It was moved and seconded (Bird/White) that Arts and Science Faculty Council approve in principle the Report from the SCAPP Sub-Committee of Academic Priorities.

Carried.

9. Proposal for re-structuring the Office of Research Services

Dr. Bird introduced the document. Dr. Bird acknowledged the important work of the Director of Research Services, Ms. Audrey Williams who would be retiring this year and wished to thank both Audrey Williams and her staff for their work and dedication to research at Concordia University.

93-3M-6 It was moved and seconded (Bird/Pallen) that Arts and Science Faculty Council recognizes the important contribution that the Office of Research Services has made to the enhancement of research activity in the Faculty, strongly endorses the mission statement in the proposal, and recommends approval of the means necessary to fulfill that mission.

93-3M-7 It was moved and seconded (Robinson/Allen) that Arts and Science Faculty Council thank Ms. Audrey Williams for her years of fine service to Research Services and congratulate Ms. Williams on her retirement.

Carried.

10. Undergraduate Curriculum Changes - Part 1 - Report #77U

93-3M-8 It was moved and seconded (Stevens/Robinson) that Arts and Science Faculty Council approve the Undergraduate Curriculum changes in Report #77U with the following amendments: withdrawal of PSYC 373; addition of a page of English curriculum changes in Creative Writing.

Carried.

Dr. Stevens informed Council that her office would be preparing a guide for departments to aid them in preparing curriculum changes. Her office would also be holding workshops for preparing curriculum changes. Dr. Stevens thanked the members of the Faculty Curriculum Committee.

Dr. Decarie noted that the Department of History will be housing the Southern Asia Studies for the time being though Southern Asia Studies is not a History program.

11. Graduate Curriculum Changes - Part 1 - Report #79G

93-3M-9 It was moved and seconded (Stevens/Byers) that Arts and Science Faculty Council approve the Graduate Curriculum changes in Report #79G.

Carried.

12. Annual Giving Presentation

Dean Valaskakis introduced Mr. Humberto Santos and Ms. Kathleen Perry from the Annual Giving Committee.

Mr. Santos gave Council a short history of the progress of Annual Giving; this was its fifth year and they had had steady increases every year. This year the committee hoped to reach an objective of \$1,700,000. Major corporate gifts were not expected this year because of the economic situation. He noted that an interesting aspect was that in tough economic times individual gifts rise.

Ms. Perry explained the Annual Giving Campaign with respect to the staff. This had also shown a steady growth pattern both in the number of donors and dollars raised. Ms. Perry explained that the Shuffle money went directly to Scholarships and In-house bursaries. Gifts at the present time come from 33% of faculty members and 18% of staff. The second solicitation would be mailed out shortly; donations could be designated to a department, a faculty, the libraries, athletics, scholarships, etc. Each Faculty administered its own Annual Giving funds. She urged Council members to participate in the Phonathon which was scheduled to be held over four nights this year.

Mr. Santos concluded by saying that the committee wished to increase the staff and faculty participation to 50% within the next few years. The importance of this objective was that it was an indication of pride in the University which facilitated approaching corporate donations. He explained that he had been affiliated with Concordia for 18 years and was very proud of this University. He urged Council members to support the Annual Giving program, no matter the size of the donation. The committee will continue to try to increase contact with alumni; he noted that 6,000 students graduated every year.

Dr. Pallen said that a \$100 donation was not easy to come by but \$4.00 per pay was painless. Ms. Perry agreed and noted that a payroll deduction could be arranged for any amount no matter how small.

Dr. Valaskakis thanked Ms. Perry and Mr. Santos for making their presentation to Council and for their work on the Annual Giving program.

13. Notices of Motion - None.

14. Other Business - None.

15. Next Meeting

The next meeting of Council will be held on Friday, April 2 at 9:00 a.m. Coffee, etc. will be served at 8:30 a.m.

16. Adjournment
93-3M-10 It was moved and seconded (Segalowitz/Snyder) that the meeting be adjourned at 3:30 p.m.